

## ISJW Welcome Email to Students and Families

Hello!

We're excited you will be joining us this summer for the Iowa Summer Journalism Workshops (also known as ISJW). You are currently registered for [Class Name] with [Class Instructor]. We have you staying in a [room type]. Please let me know if this is not correct so we can make any necessary changes.

Here are some items to help you get prepared:

### **Check in and Check out:**

Check in time is Sunday, July 14, 2024 from 4 pm to 5 pm in the main lobby of Catlett Hall, the residence hall where students will stay for the duration of the workshop. For those arriving to Iowa City on Interstate 80, take the Dubuque Street exit going south. Turn right on Church Street, which curves and turns into Clinton St. Look for Catlett Residence Hall, 350 North Madison Street, Iowa City, IA 52242. The North Campus Parking Ramp is located just behind Burge Residence Hall, with access via Madison Street. If you park in this ramp, on level 4, you'll find the walkway to Catlett Residence Hall. The main desk where you'll check in is located at Entrance 11.

Check out time is Thursday, July 18, 2024 at Noon in Catlett Hall. However, if your family would like to attend the Closing Ceremony, they are welcome to attend! Please RSVP the number of family members attending. The Closing Ceremony takes place 10:30-11:30 a.m. in room 101 Becker Communication Studies Building, Iowa City, IA 52242 (on Madison Street, in front of Adler Journalism Building). We'll be giving out awards and celebrating our accomplishments and friendships. There will be pizza and soda in Adler Rotunda after the awards. Then everyone will head over to Catlett to check out. Everyone should be checked out of their rooms by 2:00 pm.

### **Early/Late Departure**

If you will be arriving early or late to ISJW, be sure to let us know by Friday, June 24, 2024 so we can accommodate your needs.

### **Special Travel Arrangements**

If you are in need of transportation to and from the Cedar Rapids Airport, you can check out options at the Cedar Rapids Airport website: <https://flycid.com/travel/ground-transportation/>. You'll find Uber and Lyft pickup/drop off options at the airport as well.

There is a Trailways Bus Station in Iowa City just a few blocks from campus. Here's a link to their website: <https://trailways.com/bus-station/iowa-city-ia/detail/>

Please let me know if you're flying into Iowa City or coming by bus. Include:

1. Time you'll arrive.
2. Flight/Trip numbers, etc.
3. Would you like to connect with other travelers arriving about the same time as you are?

### **Students Parking on Campus**

Students who drive to ISJW and need to park cars while attending camp will need to make parking arrangements either in a city ramp or by contacting Parking Services in the West Campus Transportation Center (319-335-1475). Campers will not be allowed to drive during camp unless specific arrangements are made due to an appointment or other circumstance.

Campers will need to surrender their car keys to the head counselor on Sunday. You must contact the director, Michelle Sillman ([michelle-sillman@uiowa.edu](mailto:michelle-sillman@uiowa.edu)) as soon as you are aware of any appointments or reasons campers will need to leave during camp.

Parking in the City of Iowa City and in University of Iowa parking lots are controlled and enforced. If parking procedures are not followed and/or meters are not paid, vehicles may be ticketed or towed.

### **Suggested Items to Pack**

Cell phone and charger

Alarm clock

Comfortable walking shoes

Umbrella

Pocket change for purchasing small items (i.e. frozen yogurt) downtown during free time

Pens/pencils

Notebook/paper

Towels (must not be white)

Robe and shower shoes

If you bring a pillow, make sure your pillowcase is not white

Materials for your individual workshop (You'll receive a list prior to the workshop start date)

(FYI: We'll have computers to use in the labs during class time.)

### **Iowa Summer Journalism Workshop Rules and Procedures**

We have compiled rules and procedures to protect the safety and welfare of our campers. All campers and their parents should read the [ISJW Rules and Procedures document](#) prior to attending camp.

### **Things You Can Do Now**

Register for and [create an AdobeID](#). It's free to create an ID. We'll be using the Adobe Suite for our work. You will not have to purchase an Adobe membership or be charged in any way to use Adobe applications while you're on campus. We'll have credentials for you as part of your class.



Follow @IowaJournalism on Instagram! Our camp counselors will be posting to our account as we prepare for your arrival!

In late May, we'll be sending an email to the student email account we have listed. This email will direct the student on how to complete the credential process for using our computers on campus. Please be sure the student email will accept this email from the University of Iowa. If you need to provide us with another email address for the student, other than the one provided during registration, please let me know. This process needs to be completed before the start of camp.

### **Catlett Residence Hall**

The residence hall students are staying in is Catlett. It's located at 350 North Madison Street, Iowa City, IA 52242. Rooms are air-conditioned. Sheets, a pillow, pillowcases, and bedspread (blankets upon request) will be provided, but if students prefer, they may bring their own. To avoid confusion with residence hall linens, we recommend that students not bring white bedding. You must bring your own towels. The towels must not be white. As is common in college residence halls, bathrooms are located down the hall from the student rooms; students may wish to bring bathrobes and waterproof sandals to wear to and from the showers. All university furniture provided in the rooms at check-in must remain in each room throughout

summer camp. Students will be issued a room key, which must be returned to the residence hall at checkout. Students who don't return their keys will be charged \$25.

[More information about Catlett Hall.](#)  
[Catlett Residence Hall Virtual Tour](#)

### **Dietary Needs**

All the information you need to know about menu items at Burge Marketplace is on the [Burge Marketplace Website](#). Questions regarding nutrition and allergy information should be directed to University Housing and Dining Nutrition specialist, Laura at [laura-croteau-lopez@uiowa.edu](mailto:laura-croteau-lopez@uiowa.edu) before July 1.

All meals will be provided during camp and are included in the cost of camp. There will be snacks during the day in the ISJW main office and during the evening at the residence hall.

I will be sending out a parent letter in late May. There is an [FAQ page on the ISJW website](#), where you can find more information. Contact Michelle Sillman ([michelle-sillman@uiowa.edu](mailto:michelle-sillman@uiowa.edu)) with any questions or concerns. We're looking forward to fun, activity-packed workshops this summer!

—Best,  
Michelle Sillman, SJMC, University of Iowa  
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319-335-3427